

BOARD OF NURSING  
MINUTES  
NOVEMBER 17, 2006

CONVENED: 9:36 a.m.

ADJOURNED: 2:29 p.m.

CONDUCTING: Diane Forster-Burke

MEMBERS PRESENT: Marilyn Johnson  
Barbara Jeffries  
Pam Rice  
Diane Forster-Burke  
Nancy Knape  
Susan Kirby

MEMBERS EXCUSED: Marie Partridge  
Joel Allred  
Mary William  
Yvonne Shey

DIVISION STAFF: Laura Poe, Executive Administrator  
Shirlene Kimball, Secretary  
Connie Call, Discipline Specialist

**TOPIC OF DISCUSSION:**

**DECISIONS/RECOMMENDATIONS:**

ENVIRONMENTAL SCAN: Ms. Poe reported Mr. Jackson will be retiring and an open house will be held in his honor on December 21, 2006.

CONNIE CALL, DISCIPLINE REPORT: Written report attached.

CONSIDER TERMINATION OF PROBATION REQUEST FROM GLENDA SALAS: Ms. Call reported there is an open investigation on Ms. Salas. Ms. Rice made a Motion to table her request until the investigation has been completed. Ms. Johnson seconded the Motion. All Board members in favor.

BAMBI KOELLER, REQUEST FOR ACCESS TO CONTROLLED SUBSTANCES: Ms. Johnson made a Motion to approve the request for access. Ms. Jeffries seconded the Motion. All Board members in favor.

TOTAL BOARD MINUTES  
NOVEMBER 17, 2006  
PAGE 2

ELECTION OF VICE-CHAIR TO  
REPLACE NANCY KNAPE:

Ms. Knape indicated that due to some recent scheduling changes and providing anesthesia for additional facilities, it will be difficult for her to attend all board meetings and has resigned as vice-chair. Ms. Johnson made a Motion to elect Ms. Rice as vice-chair. Ms. Knape seconded the Motion. Ms. Rice abstained. All other Board members in favor.

DIVIDED INTO GROUPS AT 9:50 A.M.

GROUP 1  
CONDUCTING: DIANE FORSTER-  
BURKE  
SECRETARY: SHIRLENE KIMBALL

Members present: Ms. Forster-Burke  
and Ms. Rice.

GLENDA SALAS,  
ANNUAL PROBATION INTERVIEW:

Ms. Rice conducted the interview. Ms. Poe was present during the interview. Ms. Salas reported things are going well. She stated she has been clean 4 years and 10 months. She stated she is attending all required meetings continues to work at Modern Health in Bountiful, where she has been employed for almost four years. Ms. Salas stated her employer is aware of her Order. She indicated her current stressors are a daughter who is also in recovery. She stated she is handling the stress by talking with her sponsor. Ms. Salas stated she has no thoughts of relapse and has not relapsed. She stated she is not taking any medications not lawfully prescribed for her. She has requested early termination of probation and Ms. Rice indicated her request has been tabled until further information has been received.

TOTAL BOARD MINUTES  
NOVEMBER 17, 2006  
PAGE 3

LAURIE BARRATT,  
ANNUAL PROBATION INTERVIEW:

Ms. Barratt was interviewed by Ms. Forster-Burke. Ms. Barratt reported she is doing well. She had a positive urine screen but had submitted the appropriate prescriptions. She stated she has been clean since May of last year. Ms. Barratt appears to be in compliance with the terms and conditions of her Order.

MICHELLE JENSEN,  
PROBATION INTERVIEW:

Ms. Jensen did not appear for her scheduled interview. A non-compliance letter will be sent and she will be invited to meet with the Board next month.

DYAN FARNWORTH,  
NEW ORDER:

Ms. Forster-Burke conducted the interview. Ms. Farnworth's husband was also present during the interview. The new Order was reviewed and Ms. Farnworth stated she understands the terms and conditions of the Order. She stated she is thankful that she can work with all providers in the Nexus pain group and not be considered out of compliance with her Order. Ms. Farnworth stated she still does not understand why the Board requires her to have urine screens when she always tests positive for prescribed medications. Board members indicated that the fine is held in abeyance as long as she calls CVI and appears for the urine screens. She will need to continue to call CVI and appear for urine screens or she will be out of compliance with the Order and would then need to pay the fine.

JEFFREY SWYERS,  
ANNUAL PROBATION INTERVIEW:

Ms. Rice conducted the interview. Mr. Swyers stated he is not taking any medications that have not been

lawfully prescribed for him. He indicated he has not changed pharmacies or primary prescribing practitioners. He works for a company where he does not have direct patient care and does not have access to controlled substances. He stated he prefers not to work in an area where there is access. He stated he has been clean almost three years. He stated he is not taking any medications not lawfully prescribed for him.

GROUP II  
CONDUCTING: MARILYN JOHNSON  
MINUTE TAKER: CONNIE CALL

Members present: Ms. Kirby, Ms. Johnson, Ms. Jeffries and Ms Knappe.

DOUGLAS ZITTING,  
NEW ORDER:

Mr. Zitting was interviewed by Ms. Kirby. He had a positive urine screen and needs to submit copies of all prescriptions he is taking. He submitted the name of his current pharmacy and prescribing practitioner.

JUDY DARAI,  
ANNUAL PROBATION INTERVIEW:

Ms. Knappe conducted the interview. Ms. Darai indicated she has no thoughts of relapse and has not relapsed. She is in compliance with the terms and conditions of her probation. Her probation will be completed December 2006.

JANIE SEEGBILLER,  
ANNUAL PROBATION INTERVIEW:

Ms. Johnson conducted the interview. Ms. Seegmiller is current on all reports and is in compliance with the terms and conditions of her Order. She reported she has been clean since March 2002. She indicated she is considering requesting early termination of probation.

ANN ROONEY,  
PROBATION INTERVIEW:

Ms. Johnson conducted the interview. Ms. Rooney is current on all reports

and appears to be in compliance with the terms and conditions of her Order. She stated she has been clean since December 15, 2005.

STEPHANIE BELL,  
NEW ORDER:

Ms. Jefferies conducted the interview. Ms. Bell explained the circumstances that brought her before the Board. She indicated she may be moving to California and will contact Ms. Call this afternoon with a definite answer regarding the move. Ms. Bell requested she not be required to do urine screens through CVI since she is being urine screened for North Carolina. Committee members agreed to discontinue the CVI testing and allow her to submit the North Carolina reports.

KENT WILKINSON,  
NEW ORDER:

Ms. Kirby conducted the interview. Mr. Wilkinson explained the circumstances that brought him before the Board. Mr. Wilkinson was given course information from NCSBN to help him meet the requirements in his Order.

VIA MACKAY,  
INTERVIEW:

Ms. Mackay requested a meeting with the Board to discuss the denial of her request for access to controlled substances. Committee members explained in great detail why she was denied and she was instructed she would need 6 months total compliance to her Order before her request will be re-considered.

RECONVENED TO TOTAL BOARD AT  
12:25 A.M.

PROBATION COMMITTEE REPORTS: Reports given. No actions necessary.

EDUCATION COMMITTEE REPORT:

Certified Career Institute: Committee members reported that Certified Career Institute (CCI) representatives met with the Committee to discuss their proposed PN program. Committee members expressed to them the concerns regarding the types of clinical sites being considered for clinical experiences. The program also needs to address local implementation of the curriculum, hire a local nursing program director, hire appropriate faculty, look at the transferability of credit hours and courses and reexamine the overall need and employability of LPNs in Utah.

Discussion regarding accepting a letter from the registrar's office instead of transcripts: Ms. Forster-Burke indicated Westminster has students who have had to repeat a course and now have completed the nursing program, however, their transcripts will not be posted with the degree until January. The Committee had previously recommended acceptance of transcripts only. Ms. Forster-Burke requested a reconsideration of that decision. Ms. Rice suggested in addition to a letter from the registrar's office, a letter from the nursing program director could be required regarding completion of the program. Ms. Poe reported that in the past, the Division allowed the deans to submit a letter of completion, however, some students were never issued a degree and we had a few nurses who were licensed without a nursing degree. If we accept the letter from the registrar's

TOTAL BOARD MINUTES  
NOVEMBER 17, 2006  
PAGE 7

office, we will need to accept a letter for all applicants. Board members indicated they would like to stay with the previous decision and only accept the transcripts with the degree and date of degree posted.

NCLEX pass rates were reviewed. It is noted that Westminster had a 94% pass rate. There was concern expressed that Southern Utah University had a 60% pass rate. This is a new program and the Board will continue to monitor their results.

Committee members reported that Indiana State University has a Utah student that wants to enroll in their program. Committee members indicated that the clinical instructor will need to have a Utah license. The program also requested to be allowed to use preceptors. Committee members indicated the Nurse Practice Act Rules do not allow Utah programs to use preceptors only to supervise clinical experiences. Therefore, a program outside the state could not use a preceptor only model for clinical supervision. Ms. Johnson made a Motion to deny the request to allow the program to use only preceptors to supervise clinical experiences for Utah students. Ms. Kirby seconded the Motion. All Board members in favor.

OCTOBER 27, 2006 MINUTES:

Approved as written.

MEDICATION AIDE:

Ms. Poe reported editorial changes need to be made, however, the content appears to be fine. Each facility in the pilot program will need to submit a monthly report on a form provided by the Division. Committee

members reviewed the Arizona form and determined we could use the same type of form. Ms. Poe indicated that the Department of Health will report medication errors and the Division may be able to compare the facilities monthly report with the Department of Health's report.

The number of facilities may be 6-20. We would want to use at least four assisted living facilities, two swing bed facilities, a rural facility, an urban facility and facilities from all areas of the state to ensure a good geographical mix.

If medication errors are high, the pilot program would be stopped. The facility has to pick up the cost of the training and not the student. Dixie, DATC and Ogden Weber ATC nursing programs have expressed interest in providing the medication aide program.

Ms. Poe also reported that most states that use medication aides allow them to administer controlled substances as long as it is routine. If the medication is PRN, then the nurse must perform the assessment to determine the need to administer the controlled substances. The nurse may as well administer the medication after making the assessment. Board members indicated as long as the controlled substances are routine, they could be allowed. Ms. Kirby made a Motion to accept the curriculum for the medication aide program. Ms. Jeffries seconded the Motion. All Board members in favor.

The editorial changes will be made



TOTAL BOARD MINUTES  
NOVEMBER 17, 2006  
PAGE 9

and the document will be sent out to Board members. The next step will be to develop a formulary.

KAREN ROYLANCE AND LUCY  
JARRETT – GLUCAGON TRAINING:

Ms. Roylance demonstrated the Glucagon training the Department of Health has developed for school nurses to train volunteers appointed by the student's parent to administer glucagons in an emergency. She indicated that the school nurse trains the volunteer for a specific student. Ms. Roylance reported that the cost of the training for the Department of Health has been over \$13,000.

---

DIANE FORSTER-BURKE, CHAIR

---

DATE

---

LAURA POE, EXECUTIVE  
ADMINISTRATOR

---

DATE

EDUCATION COMMITTEE  
MINUTES  
NOVEMBER 17, 2006

CONDUCTING: Pam Rice, Chair

CONVENED: 7:35 a.m.

ADJOURNED: 9:00 a.m.

MEMBERS PRESENT: Pam Rice  
Diane Forster-Burke

MEMBERS EXCUSED: Helen Zsohar  
Mary Williams  
Yvonne Sehy

DIVISION STAFF: Laura Poe, Executive Administrator  
Craig Jackson, Director  
Shirlene Kimball, Secretary

GUESTS: Peggy Brown, U of U CON  
Gregory Speth, Weber State  
Colleen Burch, U of U CON  
Matthew Maxwell, CCI  
Suzanne Bolt, CCI Virginia campus  
Gary Shanteau, CCI Clearfield campus

CERTIFIED CAREERS INSTITUTE: Committee members met with representatives from CCI to discuss the proposed PN nursing program. Committee members expressed concern with the types of proposed clinical sites. Committee members indicated assisted living facilities in Utah do not hire LPNs and there would be no role for the PN student in this type of setting. Mr. Maxwell stated he has spoken with the director of the heart institute that hires LPNs and has indicated he would hire more LPNs. Committee members indicated it is not appropriate for the LPN to receive clinical hours at a doctors office. Mr. Maxwell stated the program will continue to seek out appropriate clinical facilities. Committee members

EDUCATION COMMITTEE MINUTES  
– NOVEMBER 17, 2006  
PAGE 2

indicated even at appropriate facilities, if the student is placed after hours, it is difficult to have an interdisciplinary team experience. Mr. Maxwell stated the lack of clinical hours is a problem that the State needs to address. He indicated there is a shortage of nurses in the community and understands the need for a good quality education.

Committee members also indicated that the contracts between CCI and the proposed clinical sites are not acceptable. The wording in the contract appears to be that used for the medical assistant and talks about the provider selecting the student and that the student will not be reimbursed.

Committee members also indicated that faculty members have not been identified. CCI does not have a local nurse who will act as the nursing program director and indicated they will not hire faculty members until the program has been approved. It also appears that the curriculum is from the Virginia Beach program. Ms. Bolt stated that the curriculum is the current curriculum in place at the Virginia Beach program. She indicated it is a quality program and includes 640 hours of clinical, 180 hours of

RECONSIDER ACCEPTING LETTER FROM THE REGISTRAR INSTEAD OF REQUIRING TRANSCRIPTS:

Ms. Forster-Burke indicated Westminster has several students who have completed the program but whose grades will not be posted until January. She is requesting that the Committee reconsider the decision not to accept the letter of completion from the registrar's office and require the degree be posted on the transcripts. Since there is not a quorum present, this issue will be discussed at Total Board.

EDUCATION COMMITTEE MINUTES  
– NOVEMBER 17, 2006  
PAGE 5

DISCUSS THE USE OF CLINICAL PRECEPTORS AT A DISTANCE LEARNING LPN TO BSN PROGRAM AT INDIANA STATE UNIVERSITY:

Ms. Poe indicated she has been corresponding with representatives from Indiana State University who have one or two Utah LPNs that would like to complete the distance learning LPN to BSN program. The Indiana program is approved by the Indiana Board of Nursing and has NLNAC accreditation. Ms. Poe indicated that the problem with the request is the lack of clinical faculty for the Utah students. Ms. Rice and Ms. Forster-Burke both indicated the program must have a faculty member who is licensed in Utah. The use of preceptors for an entire program is inappropriate and doesn't meet the criteria established by Rule. This issue will also be presented to the Total Board for action.

DISCUSSION REGARDING SENDING A COMMITTEE MEMBER TO THE NCSBN TRANSITION TO PRACTICE FORUM IN FEBRUARY:

Ms. Forster-Burke will attend the meeting to be held in Chicago, Thursday, February 22, 2006.

NCLEX QUARTERLY EXAMINATION RESULTS:

The results were reviewed.

DISCUSSED PROPOSED CHANGES TO NEW EDUCATIONAL PROGRAM APPLICATION:

Tabled until next month.

---

PAM RICE, CHAIR

---

DATE